



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

February 20, 2009

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", followed by a horizontal line.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

STATUS REPORT FOR BUSINESS CONTINUITY PLANNING PROGRAM

On March 4, 2003, your Board directed the development of a Countywide Business Continuity Planning (BCP) program. The Chief Executive Office, Office of Emergency Management (OEM) and Chief Information Office (CIO) share program management responsibility for the BCP program. County departments have developed numerous continuity plans and continue to add business strategies that will allow for the delivery of critical services after a disaster.

On January 9, 2007, OEM and CIO reported to your board that the BCP program would be undergoing changes to improve its effectiveness. The first stage in the improvement plan was to identify weaknesses in the existing system and to develop strategies that would improve our plans and address common deficiencies. This included upgrading the Living Disaster Recovery Planning System (LDRPS) software to provide a more robust continuity planning software tool with updated training and guidance for plan writers, more flexible reporting capabilities and improved data integrity.

OEM and CIO successfully upgraded LDRPS and are now in the process of testing migrated plans from the previous system in the new system. OEM and CIO are also working with select pilot program departments to verify that the upgraded software meets the requirements identified in the first stage of the improvement plan. Once the pilot program has been completed, OEM and CIO will begin a phased roll-out to all County departments based on service criticality. As part of the roll out, training classes will be offered to familiarize users with the improved system.

"To Enrich Lives Through Effective And Caring Service"

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Each Supervisor
February 20, 2009
Page 2

Please direct questions regarding this report to Jeanne O'Donnell of OEM at (323) 980-2227 or Sir Clark of CIO, at (213) 974-1739.

WTF:SRH:RDC
JSF:JOD:cc

c: Executive Officer, Board of Supervisors
 County Counsel
 Chief Information Officer